

Grant Application Form

Both pages of this form are to be completed in full

This form must be mailed directly to:

The North & South Trust Limited at PO Box 56-228, Dominion Road, Auckland 1446



North and South Trust

APPLICANT DETAILS

Name of Applicant Organisation: _____

Type of Organisation: _____

(e.g. Charitable Trust, Non Profit Body, Sports Club, Community Organisation, Incorporated/Unincorporated, etc)

Incorporation Number: _____ Charities Commission No: _____

Physical Address: _____ Suburb: _____ City: _____

Postal Address: _____ Post Code: _____

Telephone: _____ After Hours Telephone: _____

Are you GST Registered: Yes/No If Yes, GST number: _____

What Age Group does the Organisation represents: _____

For Schools, please state Decile and Roll: _____

CONTACT PERSON FOR APPLICATION ENQUIRIES

Main Contact Person: (Ms, Miss, Mrs, Mr) _____

Position: _____

Address: _____ Post Code: _____

Telephone (work): _____ Telephone (home): _____

Mobile: _____ Email: _____

CONSENT TO AUDIT - IMPORTANT: PLEASE READ

We agree to comply with a request from an Officer of the Department of Internal Affairs for additional information in relation to the receipt and use of monies by this Society received from the operation of gaming machines.

We agree that an Officer of the Department of Internal Affairs may direct an audit or inspection of the books, accounts, or data systems in which the proceeds of the operation of the gaming machines received by this Society have been deposited. This may be conducted by:

- (i) A Chartered Accountant in public practice, or
- (ii) A person appointed by the Department of Internal Affairs.

We agree that the audit or inspection will be carried out in a manner approved by the Department, within the timeframe specified by the Department. This Society shall pay for the cost of such an audit.

DECLARATION (Section 113 and 118 of the Gambling Act 2003) IMPORTANT: PLEASE READ

We declare, after enquiry, no key person* in relation to a venue of the North and South Trust Limited (NSTL) a) has been involved with this grant application what so every; b) will receive any money, benefit, an advantage, a privilege, or a gift either directly or indirectly from this grant application if successful; [*a key person in relation to venue includes but not limited to: a venue manager, venue personnel; venue operator (owner); a senior person (I.e. director, chief executive, senior manager); a person contracted to service gambling equipment.]

CERTIFICATION BY TWO TRUSTEES OR OFFICERS OF THE APPLICANT ORGANISATION

I certify that all the details entered in this application are true and correct to the best of my knowledge and I have the authority to make this application and give the consent to audit on behalf of the applicant:

1) Trustee or Officer full Name..... 2) Trustee or Officer full Name.....

Position in Organisation..... Position in Organisation

Signature..... Signature.....
(must be an original signature i.e. not a photocopied one) (must be an original signature i.e. not a photocopied one)

Date..... Date.....

DETAILS OF FUNDING APPLYING FOR: IMPORTANT: PLEASE COMPLETE ALL SECTIONS IN FULL

The following lists the NSTL's Current Authorised Purpose. Please tick the authorise purpose that you believe your application falls under (please only tick one and also note that only applications that meet the authorise purpose of NSTL will be considered):

- The promotion and development of amateur rugby union football through direct support of Auckland Rugby Football Union Inc, The Auckland Ruby Referees' Association, the Auckland Primary Schools' Ruby Union, The Auckland Secondary Schools' rugby Union, and rugby clubs affiliated to, and sub-unions of, The Auckland Ruby Football Union Inc and deemed to have subscribed to and be bound by the constitution and rules of Auckland Rugby Football Union Inc and the constitution and rules of the New Zealand Rugby Football Union Inc.
- The promotion and development of any amateur sports playing in recognised leagues or competitions, including but not limited to the provision of ground hire or maintenance fees, buildings and facilities, equipment and uniforms, travel and accommodation costs, tournament fees, referees and educational programmes.
- To assist and benefit any charitable, educational, cultural or philanthropic purpose or any other purpose that is beneficial to the public or a section of it.

What is the funding to be used for? (Please be specific)

.....

Total No. of Members: _____ **How many will benefit from this grant:** _____ **Youth/Adult/Both**

Amount Requested: \$ _____ **GST Inc.** **GST Excl.**
 (we can only fund three month's worth) (Please tick the appropriate box)

Costs Breakdown: (Use separate sheet if necessary. Provide exact details of what the grant money will be spent on, supported by at least 2 competitive quotes less than 3 months old and or other evidence to support the amount. Please indicate the supplier to be used)

SUPPLIER	DETAIL OF ITEM TO BE PURCHASED	QTY	TOTAL COST (If GST registered, exclude GST amount)
.....	\$.....
.....	\$.....
.....	\$.....
.....	\$.....
(Please mention if any deposits have been paid)			TOTAL COST \$.....

Has the Applicant Organisation applied for funds for the same purpose from any other source?
 (If YES, give full details, using separate sheet if necessary).....

Bank Account Details (please attached pre printed deposit slip for verification)

Branch:..... Account Name:
 Account Number:

CHECKLIST –have you remembered everything?

- Have you attached copies of at least 2 quotes no older than 3 months. If not, please state a reason why
- If applying for salary, please attach a current signed Employment Contract & Job Description, that has not expired
- Have you attached a copy of your latest minutes that include a resolution (stating the purpose & amount requested) and authorises you to apply to the North and South Trust for this grant and those minutes have been certified as true & correct, with an original signature (i.e. not a photocopied one). Operational Costs & Salaries –we can only fund three month's worth
- A pre-printed or verified bank deposit slip
- Confirmation that you are affiliated to a recognised regional or national body
- Proof of your non profit status (I.e. IRD letter, Charities Commission)
- A certificate of Incorporation
- A copy of your latest audited accounts / if not audited a copy of your latest full accounts
- A copy of your Trust Deed /Constitution/Club Rules/Governing Document
- Have you kept a copy of this application and supporting information for your records